

**SANBORN REGIONAL SCHOOL BOARD MEETING**

**August 12, 2015**

A regular meeting of the Sanborn Regional School Board was held on Wednesday August 12, 2015. The meeting was called to order at 7:10 PM by Jon LeBlanc, School Board Chair, in Room 137 at Sanborn Regional High School, Kingston, NH. The following were recorded as present:

SCHOOL BOARD MEMBERS:           Janice Bennett  
  Jon LeBlanc, Chair  
  Corey Masson  
  Roberto Miller  
  Wendy Miller, Vice Chair  
  Dustin Ramey

ADMINISTRATORS:                   Dr. Brian J. Blake, Superintendent of Schools  
  Carol Coppola, Business Manager

EXCUSED:                               Nancy Ross  
  Monique Richard, Student Council Representative

The meeting began with a salute to the flag.

**REVIEW AGENDA**

**MINUTES**

Ms. Bennett made a motion to accept the June 17, 2015, public and non-public meeting minutes and the July 29, 2015 public meeting minutes. Mr. Masson seconded the motion. All in favor to accept the June 17, 2015, public and non-public meeting minutes. Five in favor of accepting the July 29, 2015, public meeting minutes. One abstained: Mr. Masson. A correction was made to the July 29, 2015, minutes: Newton Town Day is scheduled for October 3<sup>rd</sup>, not August 24<sup>th</sup>, as reported.

## **MANIFEST**

The following manifest was signed by the School Board: Accounts Payable #3-\$790,446.85  
Payroll #4 - \$171,510.24.

**ADMINISTRATIVE REPORT** Dr. Blake reported that the Leadership Team will be attending the next SB meeting to report on the preparations for opening day of school. There will also be a report on the Competency Based Design Studio being hosted by SRSD this week.

**STUDENT COUNCIL REPORT** none

## **SCHOOL BOARD COMMITTEE REPORTS**

Facilities Committee: Ms. Bennett reported that the Facilities Committee had met twice to discuss the “mothballing” of the hold high school. The Committee requested financial and narrative information on different options, along with risks and ramifications of shutting down a building. The Committee requested information on costs to separate utilities and installing stand alone heating to the Swasey Gym and the Seminary building. Estimated costs to “mothball” the old high school, supply water, septic and separate heating systems to the Swasey Gym and the Seminary building are \$209,720.00, which would result in a \$74,108.00 cost savings (per year) to the District. The return on investment would be estimated at 2.83 years to pay off the cost associated with “mothballing” and shutting down the old HS building. The Facilities Committee recommends taking this approach. The money would come from the Facility Use Revolving Fund which has a current balance of approximately \$400,000.00. The Seminary and Swasey gym would continue to be heated through the installation of new heating systems. Mr. Miller stated he feels the District would be moving in the right direction, with a return investment of less than three years. Ms. Bennett made a motion to approve “project mothball” in an amount NTE \$209,720.00. Mr. Ramey seconded the motion. All in favor to approve “project mothball” at a cost not to exceed \$209,720.00. Ms. Miller stated that there appears to be a return on the investment or she would not have agreed. Mr. Miller stated that it is the intention to maintain the seminary so it retains its value.

Ms. Coppola reported on the two modular buildings at the Memorial School which have been in place since 2005. Current rent on the moduls is \$1,660.00/month. The District has the option of leasing to purchase the moduls at a cost of \$1,315.00/month and would own the modular’s in three years. The cost to replace the moduls is approximately \$225,000.00. Ms. Coppola said internal staff will inspect the moduls. Ms. Coppola said that although enrollment is decreasing at Memorial School, the District is not in a position to eliminate classrooms at this time. She said it was possible that the moduls will not be needed in 5-6 years. She stated that there was a non-appropriation clause in the lease. The clause would allow the District to get out of the lease if the extra space is not necessary. Ms. Bennett made a

motion to enter into a lease to own agreement for the modular's at Memorial School upon successful completion of an inspection of the modulars at the rate of \$1,315.00 per month. Mr. Ramey seconded the motion. All in favor. Ms. Miller thanked the Facilities Committee and Ms. Coppola for looking into the cost savings. Mr. LeBlanc thanked both the Facilities Committee and Ms. Coppola.

Ms. Coppola gave an update on the MS roof. She reported that the District is waiting for the firm awarded the bid to supply the required insurance and performance bond. There is not a completion date at this time. Dr. Blake said he has heard lots of speculation and rumor about when the 8<sup>th</sup> grade students would move back to the MS. And, that it is just that – speculation and rumor. “Frankly, we have no idea when the students will be back in the building.”

#### **SCHOOL BOARD CHAIRPERSON'S COMMENT**

Mr. LeBlanc said he hoped everyone had a nice summer and enjoyed themselves. He reported some of the topics in the upcoming school year include: contract negotiations and the seminary campus. Mr. LeBlanc said he was looking forward to the year.

#### **PUBLIC COMMENT**

#### **SCHOOL BOARD COMMENT**

Ms. Bennett reported she attended the competency based learning studio held at the HS. She stated she was thrilled to be there. She stated she was proud the District took a stance on competency based learning five to six years ago and that other districts are just beginning to participate in competency based learning. She stated it was good to hear the positive feedback.

**UNFINISHED BUSINESS** None

#### **NEW BUSINESS**

a. Summer Nominations/Resignations: Ms. Bennett made a motion to approve the nominations and the resignations listed in the August 12, 2015 memo. Mr. Masson seconded the motion. All in favor. Dr. Blake reported that in terms of the budget, the District is in the “positive” to the amount of \$80,000.00. He stated there are still some open positions to be filled. Mr. LeBlanc asked if the recent lay-offs led to the resignation of Ms. Calla LaChance, Speech Language Pathologist. Dr. Blake reported that Ms. LaChance took a position in a pre-school in Dover, which is where she wanted to focus.

b. FY2016-2017 Budget Timeline: Ms. Bennett made a motion to accept as presented the 2016-2017 Budget Timeline. Mr. Masson seconded the motion. All in favor.

#### **COMMUNICATIONS RECEIVED/SENT**

a. Mr. Ficker, Technology Director, received a thank you letter from the Kingston Board of

Selectmen, thanking the District and Mr. Ficker for their assistance and support to the Town of Kingston with their computer system. Dr. Blake read the thank you:

“As you’re no doubt aware, we owe you and your team another huge (and ongoing) debt of gratitude. Scott Gregson was in this past week to repair the town’s server and as always, he completed the work professionally, efficiently and with minimum disruption to town services.

We can’t thank you enough for the immense service you provide to us and to Kingston’s taxpayers by making your staff available to us, and we can’t say enough about how much we value their level of expertise. Both Scott and Rick Bond are always able to address the issues that arise with the town’s computer systems, and both are always willing to respond in as short a time as possible.

Please accept our gratitude again, along with our hope that this relationship will be able to continue for the benefit of Kingston’s residents.”

Dr. Blake said that the District has extended the same offer to Newton as a cost savings. Newton has not accepted the offer.

b. District Area Board Meeting Minutes: A copy of the Area Board Meeting Minutes was included in the SB packet.

**WRITTEN INFORMATION**

a. GASB 45 Report: An actuarial firm was hired to calculate the costs related to Post Employment Benefits in the District. A report was included in the SB packet prepared by Jefferson Solutions, Inc. Costs associated with post employment benefits are at \$9 million.

b. HSEM Grant Documents: Mr. Masson made a motion to accept/approve the EMPG grant agreement terms as presented in the July 20, 2015, letter to Ms. Carol Coppola, Business Administrator for the Portable Radio Project/Antenna System. Total cost of project is \$13,502.00. Amount of grant: \$6,571.00. SRSD to match the grant in the amount of \$6,571.00. Ms. Bennett seconded the motion. All in favor.

The Sanborn Regional School District, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$6,751 for the purchase of a portable radio, antenna and repeater system. Furthermore, the Board acknowledges that the total cost of this project will be \$13,502, in which the School District will be responsible for a 50% match (\$6,751).

**PUBLIC COMMENT** none

**SCHOOL BOARD COMMENT** none

**NON-PUBLIC SESSION – RSA 91-A:3 Ilc Students** Ms. Bennett made a motion to enter into non-public session at 8:33 PM. Ms. LeBlanc polled the Board. All in favor.

#### **ANNOUNCEMENTS**

The next **regular meeting of the Sanborn Regional School Board Policy Committee** will be held on **Wednesday, August 26, 2015, at 5:00 PM**, in Room 137 **at the Sanborn Regional High School, Kingston.**

The next **work session of the Sanborn Regional School Board** will be held on **Wednesday, August 26, 2015, at 6:00 PM**, in Room 137 **at the Sanborn Regional High School, Kingston.** The work session will discuss the upcoming budget and the SB priorities.

The next **regular meeting of the Sanborn Regional School Board** will be held on **Wednesday, August 26, 2015, at 7:00 PM**, in Room 137 **at the Sanborn Regional High School, Kingston.**

Respectfully submitted,

Gail M. LeBlanc  
School Board Secretary

*Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.*